

# M U H A M M A D   A L I   C E N T E R

## Library and Archives Acquisitions Policy

The Muhammad Ali Center Library and Archives collects and preserves material that supports our institutional mission, documents Ali's life and legacy, contributes to public education efforts, and/or reinforces our programs and initiatives. Admittance into the Library and Archives will be by appointment only for research purposes. The collection will be non-circulating.

Final decisions regarding acquisition of items for the collection will be made by the Collections Committee of the Board of Directors in collaboration with professional staff. The Committee will meet periodically to review potential gifts and determine the feasibility of inclusion in the Center's collection.

### Please provide the following:

Name of Item: \_\_\_\_\_

Detailed Description of Item: \_\_\_\_\_

\_\_\_\_\_

History of Item (if applicable): \_\_\_\_\_

\_\_\_\_\_

Relevant Dates (if applicable): \_\_\_\_\_

Artist/Creator's Name (if applicable): \_\_\_\_\_

Physical Condition of Item:    EXCELLENT            GOOD            FAIR            POOR

Is Evidence of Authenticity included? (pertains to memorabilia only)    YES            NO

\* \* Please attach one or more photographs of the item or items under consideration \* \*

### Donor Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\* Please note that the donor is responsible for acquiring professional appraisal for his/her records/tax purposes.

Please mail completed form to:    Muhammad Ali Center            or            Fax to: (502) 589-4905  
Attn: Archives  
144 N. Sixth Street  
Louisville, KY 40202